

**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY  
INSTITUTE OF JUTE TECHNOLOGY, UNIVERSITY OF CALCUTTA  
35, BALLYGUNGE CIRCULAR ROAD, KOLKATA – 700 019**

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Ref No. JLS Courses/2011-12/CIR-15

Date : 28/09/2011

**Circular**

**Training for New Entrant Junior Supervisors of Jute Sector in Spinning,  
weaving and Maintenance under INTEGRATED SKILL DEVELOPMENT SCHEME**

Department of Jute and Fibre Technology, Institute of Jute Technology, Calcutta University announces early commencement of the following training courses for Junior Level Supervisory Courses for Jute Sector under integrated skill development scheme:

**JLS-1 : 3-MONTHS JUNIOR LEVEL SUPERVISORY COURSE IN SPINNING PREPARATORY  
(SELECTION-BATCHING TO DRAWING)**

**JLS-2: 3-MONTHS JUNIOR LEVEL SUPERVISORY COURSE IN SPINNING TO WINDING  
(SPINNING, TWISTING AND WINDING )**

**JLS-3: 3-MONTHS JUNIOR LEVEL SUPERVISORY COURSE IN WEAVING PREPARATORY AND  
FINSHING (BEAMING TO SACK SEWING–FINISHING)**

**JLS-4: 3-MONTHS JUNIOR LEVEL SUPERVISORY COURSE IN MAINTENANCE OF JUTE MILL  
MACHINERY**

Among the above stated four modules of industry oriented Junior Level supervisory courses of 3-month duration for each module, **Course No- JLS-1, JLS-3 and JLS-4** will be commenced from **8<sup>th</sup> November, 2011** at Department of Jute and Fibre Technology, Institute of Jute Technology, Calcutta University, 35, Ballygunge Circular Road, Kolkata – 700 019 for the academic session 2011-12 for both jute mill /jute organizations sponsored and non-sponsored candidates. **Jute Mill/Jute Organization may sponsor one candidate for both JLS-1 And JLS-2 course to be continued at a stretch considering it as total 6 months duration in two modules of 3 months duration.**

**Eligibility**

Any candidate who has passed madhyamik or equivalent may apply, but Class XII pass or Graduate candidates with Jute Mill Sponsorship will be preferred. For Jute mill sponsored candidates, those who are engaged in the jute mill shop-floor work for a period of at least one year may be directly admitted. SC/ST/OBC candidates will get special preference for admission in this course without admission test.

**Important Dates for Submission of filled in application:**

The candidates have to furnish their application in a prescribed form available from office of this department or from the website of this department ([www.ijttindia.org](http://www.ijttindia.org)) and should be submitted to the office of this department within **27<sup>th</sup> October, 2011 within 5 P.M** after duly filled in and enclosing with attested copies of testimonials for the said three modules of JLS courses(**Course no- JLS-1, JLS-3 and JLS-4**) with a fee of Rs 500/- as application fee per application either in cash or draft in favour of **“INSTITUTE OF JUTE TECHNOLOGY- ISDS account -2 (revenue) ” payable at Kolkata.** However, SC/ST/OBC candidates need not to

pay any application fee, but they have to submit the attested copy of caste certificate and original is to be produced to the office for such relaxation

**Important dates for Written Test, Interview and admission:**

Unless otherwise mentioned, the general category of candidates ( Except SC/ST/OBC ) and one year mill working experienced candidates have to appear in a selection test followed by an interview ( optional ) , if required, which will be held on **1<sup>st</sup> November,2011**, at 11-30 A.M. for all the said three module of JLS courses mentioned above (**Course no- JLS-1, JLS-3 and JLS-4**) .

**Commencement of JLS-Course – 2 or subsequently in JLS course in other modules :**

For any candidate passing one JLS course may apply for admission to another module of JLS course subsequently in next batch. In that case, they will be exempted from admission test and interview. Hence, If the candidates passing JLS course -1 is sponsored by mills/ or other jute organizations, the same candidates may continue the JLS-2 course at a stretch considering as a 6 months course. Moreover any candidate passing JLS-1 course may apply for admission in JLS course -2 , as a matter of fact of the continuation, there will be direct admission for them without any further admission test and interview and the same principle will be applicable for other module of JLS courses also.

**Moreover, if any candidate completes all the four modules of JLS-1, 2, 3, and 4 courses in subsequent batches, they will be considered to award 1 year certificate in Jute Technology Course (equivalent to 1 yr ITI certificate in jute trade) from this department.**

**Course Fee**

For all categories of candidates, the course fee for each module of JLS Course is **Rs. 7,000/-** per JLS course of 3 months duration irrespective of category of candidates. After their name is announced for admission, all candidates have to deposit the course fee of **Rs 7,000/-** by **Demand Draft in favour of "INSTITUTE OF JUTE TECHNOLOGY- ISDS account -2 (revenue) "** payable at Kolkata within **4<sup>th</sup> -7<sup>th</sup> November, 2011**.

**Intake :** Total intake for each module of JLS courses will be ordinarily around 30. Intake may be increased as per decision of the appropriate authority.

For the sponsored candidates, original letter of sponsorship from the Unit Head of the Sponsoring Organization/Unit / Mill (Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director with full name and office seal) mentioning the total experience, if any, is to be produced to this office during submission of application form and also during verification of qualification and other testimonials during admission between 11.00 A.M. and 4 P.M. from **4<sup>th</sup> November to 7<sup>th</sup> November , 2011**.

For any further query, mills or individual candidate may contact ISDS-Project office of this department or the Project Coordinators by e-mail to Prof A K Samanta ([ijtaksamanta@gmail.com](mailto:ijtaksamanta@gmail.com) / Dr S K Ghosh ([ijtskg40@gmail.com](mailto:ijtskg40@gmail.com)) or the undersigned (Prof S K Sett , by e-mail; [ijt@cal2.vsnl.net.in](mailto:ijt@cal2.vsnl.net.in)) .

(PROF. S.K. SETT)  
**Head of the Department,**  
**Department of Jute and Fibre Technology**  
**Institute of Jute Technology, University of Calcutta.**

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**Application form for admission for Junior Level Supervisory Courses in Spinning,  
Weaving and Maintenance under INTEGRATED SKILL DEVELOPMENT SCHEME**

**Application No. :**

**Enrolment No. :**

01.	Full Name (Block letters)	:	
02.	Full Address with Mobile/phone no	:	
03.	Date of birth and Age (as on 1 <sup>st</sup> November, 2011)*	:	
04.	Nationality	:	
05.	Category: ( General/ SC/ST/OBC)*	:	
05.	Guardian's name and Address	:	
06.	Married/Unmarried	:	
07.	Academic Qualifications* (If space is not sufficient attach separate sheet)	:	
08.	(a) Whether sponsored from any Jute Mill or non-sponsored (attach copy of sponsoring letter)	:	
	b) Name of the Mill	:	
	c) Name of the Unit Head	:	
	d) Address of the Mill with phone	:	
09.	Demand draft no and date & issuing bank and branch (for direct admission)	:	

I hereby declare that the details given in this form are true to the best of my knowledge and I do promise to observe faithfully all rules as may be laid down by the Institute.

Date :

\_\_\_\_\_  
(Signature of the candidate)

Place:

*\*Attested copies of relevant certificates to be attached with the application form*

**Form / Model Sponsoring Certificate**

**TO BE ISSUED BY THE SPONSORING AUTHORITY IN THEIR LETTER HEAD :**

**To**

**The Head of The Department**

**Department of jute and fibre technology  
Institute of jute technology, University of Calcutta  
35, Ballygunge circular road, Kolkata – 700 019**

**Sub: Sponsoring for JLS course in -----, for the session -2011-12**

**Sir,**

This is to Certify that our Mill \_\_\_\_\_(name of Mill) is sponsoring Shri \_\_\_\_\_ (name of the candidate ) to prosecute studies in the JLS course on ----- for three months duration at your Institute and the candidate has preliminary experience in working in our jute mill for ----- months/years .

We also agree to pay his tuition fee of Rs. 7,000/- for the said JLS course of 3-months duration payable by draft in favour of **“INSTITUTE OF JUTE TECHNOLOGY- ISDS account - 2 (revenue) ” payable at Kolkata within specified date of admission.**

So, we recommend his admission to the above said JLS course for this session.

Date :

\_\_\_\_\_  
(HEAD OF SPONSORING UNIT\*/Mill WITH SEAL)

\*Head of Sponsoring Unit /Mill: Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director.