

**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY  
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Date: 22/06/2016

**Circular for Admission to Junior Level Supervisory [JLS] Course**

**ADMISSION NOTIFICATION FOR TRAINING OF NEW ENTRANT JUNIOR LEVEL SUPERVISORS OF JUTE SECTOR IN *JLS-2*: SPINNING AND WINDING, *JLS-4*: MAINTENANCE OF JUTE MACHINERY and *JLS – 5*: JUTE DIVERSIFIED PRODUCTS MANUFACTURING AND QUALITY CONTROL.**

Department of Jute and Fibre Technology, Institute of Jute Technology, University of Calcutta announces admission to the following short term training courses for Junior Level Supervisory Courses for Jute Sector for Sponsored and General (Non-sponsored) Candidates:

***JLS-2*: SPINNING AND WINDING,  
*JLS-4*: MAINTENANCE OF JUTE MACHINERY and  
*JLS – 5*: JUTE DIVERSIFIED PRODUCTS MANUFACTURING AND QUALITY CONTROL**

This Department (Erstwhile Institute of Jute Technology) usually offers following five different modules of industry oriented Junior Level supervisory courses of 3-month duration for each module, as listed below:

***JLS-1*: 3-Months Junior Level Supervisory Course in Spinning Preparatory (Selection-Batching to Drawing)-Intake -30**

***JLS-2*: 3-Months Junior Level Supervisory Course in Spinning And Winding (Spinning, Twisting and Winding): Intake -30**

***JLS-3*: 3-Months Junior Level Supervisory Course in Weaving Preparatory and Finishing (Beaming to Sack Sewing–Finishing) -Intake -30**

***JLS-4*: 3-Months Junior Level Supervisory Course in Maintenance of Jute Mill Machinery - Intake -30**

***JLS – 5*: 3-Months Junior Level Supervisory Course in Jute Diversified Products Manufacturing and Quality Control -Intake -30**

This department has already offered JLS-1 & 3, Courses from 15<sup>th</sup> March 2016 to 9<sup>th</sup> July 2016. Hence, in this semester, this department will offer only JLS-2, JLS-4 and JLS – 5 courses, as said above from September 15<sup>th</sup> 2016. So, among the above stated five modules of industry oriented Junior Level supervisory courses of 3-month duration for each module, **Course No- *JLS-2*: 3-Months Junior Level Supervisory Course in Spinning And Winding (Spinning, Twisting and Winding), *JLS-4*: 3-Months Junior Level Supervisory Course in Maintenance of Jute Mill Machinery and *JLS – 5*: 3-Months Junior Level Supervisory Course in Jute Diversified Products Manufacturing and Quality Control will be commenced from 15<sup>th</sup> September 2016**, at Department of Jute and Fibre Technology, Institute of Jute Technology, University of Calcutta, 35, Ballygunge Circular Road, Kolkata – 700 019 for both jute mill /jute organizations sponsored and non-sponsored general candidates. **Jute Mill / Jute Organization may sponsor candidates for both JLS-2, JLS-4 and JLS-5 course. Candidates have to apply in prescribed format within 10<sup>th</sup> September 2016.**

**Eligibility**

Any candidate who has passed Madhyamik or equivalent may apply, but Class XII pass or Graduate candidates in any discipline with Jute Mill Sponsorship will be preferred.

( However , if there is any BSc Pass candidate, he /she may be admitted to Four Semester P G Diploma in Jute Technology and Management course (a higher level course for future techno-managerial personnel development for jute industry, for which vide consult separate website notification and newspaper advertisement)

However, Madhyamik pass, or XII pass or BA or B. Com. pass candidates, those who are engaged in the jute mill shop-floor work for a period of at least six months to one year may be directly admitted after interview without any written test or interview as Jute mill / jute Organization sponsored candidates. General non-sponsored candidates having the same qualifications has to appear in a admission test or interview. SC/ST/OBC candidates will get special preference for admission in this course without admission test and reservations of seats for them are as per University norms /W. B. Govt. rules.

**Important Dates for Submission of filled in application:**

The candidates have to furnish their application for admission in a prescribed form available from the website [www.ijtindia.org](http://www.ijtindia.org) / [www.caluniv.ac.in](http://www.caluniv.ac.in) or directly from the office of this department and should be submitted to the office of this department within **10<sup>th</sup> September 2016, within 5 P.M** after duly filled in and enclosing with attested copies of testimonials for the said module of JLS courses (**Course no- JLS-2 or JLS-4 or JLS - 5**) with a fee of ₹500/- as application fee per application either in cash or draft in favor of “**Dept. of Jute & Fiber Technology, IJT, CU A/c – PGDJTM – 2(Revenue)**” payable at Kolkata. However, for SC/ST/OBC candidates: Application Fee is ₹250/- , subject to submission of the attested copy of caste certificate and original is to be produced to the office for such relaxation.

**Important dates for Admission Test/Interview and admission procedures:**

Last date of application-**10<sup>th</sup> September 2016, within 5 P.M** unless otherwise mentioned or further notified. All the general category of non-sponsored candidates (except SC/ST/OBC) has to appear in a **Admission Test cum interview**, which will be held on: **14<sup>th</sup> September 2016, at 12 noon** for **Course No- JLS-2, JLS-4 and JLS - 5**. **Admission date: 15<sup>th</sup> September 2016. Class start: 16<sup>th</sup> September 2016.**

**Placement Assistance:**

**So far, passed out students of all batches of JLS courses for all five said modules have been fully (100%) placed. Full Placement Assistance will also be provided in this batch after successfully passing the JLS-2, JLS-4 and JLS – 5 examinations.**

**Commencement of JLS– 3 course and subsequent commencement of other JLS courses-**

Candidates who have already completed JLS-1 or JLS-3 Course in earlier batch may be admitted directly to JLS-2 or JLS – 4 course in subsequently next batch and in that case, they will be exempted from admission test or interview. Hence, If the candidates passing JLS course -1 or 3 is sponsored by mills/ or other jute organizations, the same candidates may continue the JLS-2 or JLS - 4 course at a stretch considering as a 6 months course.

**Moreover, if any candidate completes all the four modules of JLS-1, 2, 3, and 4 courses in subsequent batches, they will be considered to award 1 year certificate in Jute Processing Technology and Maintenance (equivalent to 1 year ITI certificate in jute trade) from this department.**

**Course Fee Etc.**

For all categories of candidates, the course fee for each module of JLS Course is ₹7,000/- per JLS course of 3 months duration irrespective of category of candidates. After their name is announced for admission, all candidates have to deposit the course fee of ₹7,000/- by **Demand Draft in favor of “Dept. of Jute and Fiber Technology , IJT, CU A/c – PGDJTM – 2(Revenue)”** payable at Kolkata on **15<sup>th</sup> September 2016.**

**Intake:** Total intake for each module of JLS courses will be ordinarily around 30. Intake may be increased as per decision of the appropriate authority, if required.

**Sponsorship:**

For the sponsored candidates, original letter of sponsorship from the Unit Head of the Sponsoring Organization/Unit/Mill (Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director with full name and office seal) mentioning the total experience, if any, is to be produced to this office during submission of application form and also during verification of qualification and other testimonials during admission with course fee between **11.00 A.M. and 2 P.M. on 15<sup>th</sup> September 2016.**

**Further enquiry:**

For any further query, mills or individual candidate may contact this department or the Project Coordinators by e-mail to / Dr. S. K. Ghosh (Professor & Head of the Department) ([ijtskg40@gmail.com](mailto:ijtskg40@gmail.com)) / Prof. Dr. A. K. Samanta ([ijtaksamanta@gmail.com](mailto:ijtaksamanta@gmail.com) (Project Coordinator) / Mr. K. K. Dalapati (Course Coordinator) 9804120367 ([dalapati\\_k@rediffmail.com](mailto:dalapati_k@rediffmail.com))

**Prof. (Dr.) S. K. Ghosh**  
Professor & Head of the Department,  
Department of Jute and Fibre Technology  
Institute of Jute Technology, University of Calcutta

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Paste 1 copy  
coloured stamp  
sized photo.  
Submit 2<sup>nd</sup> copy  
of photo with this  
form (do not fix)

**Application form for admission for Junior Level Supervisory Courses**  
Application No. : \_\_\_\_\_ Enrolment No. : \_\_\_\_\_

Code & Name of the JLS Course applied for: -----

01.	Full Name (Block letters)				
02.	Full Address with phone no and e-mail:				
03.	Mobile no.				
04.	Date of birth and Age (as on 1 <sup>st</sup> April, 2014)*				
05.	Nationality				
06.	Category: ( General/ SC/ST/OBC)*	06A.	Gender	M	F
07.	Guardian's name and Address with phone number				
08.	Adhar / UID number*:	08.A	Epic card No*:		
09.	Married/Unmarried				
10.	Academic Qualifications* (If space is not sufficient attach separate sheet). Certificate & Mark-sheet of Class – X and above to be attached				
11.	(a) Whether sponsored from any Jute Mill (attach copy of sponsoring letter) or non-sponsored				
12.	b) Name of the Mill c) Name of the Unit Head d) Address of the Mill with phone e) Months / years of experience in mills				
13.	Demand draft no and date & issuing bank and branch (for application fee and course fee)				
14.	Details of any other similar training programme undertaken at DJFT-IJT-CU or any Jute mill, earlier.				

I hereby declare that I have not undergone any similar training on the above subject earlier within last 5 years and that the details given in this form are true to the best of my knowledge and I do promise to observe faithfully all rules as may be laid down by the Institute.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the candidate)

Place: \_\_\_\_\_

\*Attested copies of relevant certificates are to be attached with the application form

**Form / Model Sponsoring Certificate**

**TO BE ISSUED BY THE SPONSORING AUTHORITY IN THEIR LETTER HEAD:**

**To**

**The Head of The Department**

**Department of jute and fibre technology  
Institute of jute technology, University of Calcutta  
35, Ballygunge circular road, Kolkata – 700 019**

Sub: Sponsoring for JLS course in \_\_\_\_\_, for the session -2016

**Sir,**

This is to Certify that our Mill \_\_\_\_\_ (name of Mill) is sponsoring Shri \_\_\_\_\_ (name of the candidate) to prosecute studies in the JLS course on \_\_\_\_\_ for three months duration at your Institute and the candidate has preliminary experience in working in our jute mill for \_\_\_\_\_ months/years .

We also agree to pay his tuition fee of Rs. 7,000/- for the said JLS course of 3-months duration payable by draft in favor of **“Dept. of Jute & Fiber Technology, IJT, CU A/c – PGDJTM – 2(Revenue)”** payable at Kolkata within specified date of admission.

So, we recommend his admission to the above said JLS course for this session.

Date:

\_\_\_\_\_  
(HEAD OF SPONSORING UNIT\*/Mill WITH SEAL)

\*Head of Sponsoring Unit /Mill: Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director/Personnel Manager.